

9. Website Address _____

(Personal and Business/Employer Website as applicable)

10. A. Do you hold a **current Athlete Agent** license, certification or registration issued by any state or territory of the United States?

No ☐

Yes ☐ If yes, complete the following table for **each current license, certification or registration** and provide a Certificate of Registration/Letter of Good Standing prepared by the state board or regulatory body: (Additional entries can be made on the last page.)

| State/Jurisdiction | License, Certification or Registration Number | Expiration Date |
|--------------------|---|-----------------|
| | | |
| | | |
| | | |

♦ Certificate of Registration/Letter of Good Standing, prepared by the state board or regulatory body must include: 1) the license/certification/registration number; 2) the initial date of licensure; and 3) the expiration date of the license.

- B. Are you applying through **reciprocity**?

No ☐ If no, continue to question 11.

Yes* ☐ If yes, provide the following documents and then **skip to question 25**:

* You must hold a **CURRENT** registration in good standing as an Athlete Agent in another jurisdiction to apply through reciprocity. The application and registration requirements of the other jurisdiction must be substantially similar to, or more restrictive than, the requirements to obtain registration in Virginia.

Attach the following:

- Copy of your application used to apply for registration from another jurisdiction. The registration used for reciprocity must be **current**.
- Statement, signed under penalty of perjury, that :
 - Identifies any material change(s) provided on the application **OR**
 - Verifies there is no change in the information provided.
- Certificate of Registration** ♦ prepared by the state board or regulatory body, as requested in question #10.A.

11. A. Complete the following table for your **educational background** relating to your activities as an Athlete Agent:

| Field of Study | Institution | Degree | Major | Completed MM/YY |
|----------------|-------------|--------|-------|-----------------|
| | | | | |
| | | | | |
| | | | | |

- B. Give a brief description of your **formal training** as an Athlete Agent:

C. Give a brief description of your **practical experience** as an Athlete Agent:

| |
|--|
| |
|--|

12. **Student Athlete Representation** - list ALL the student-athletes for whom the applicant acted as an Athlete Agent within the **last five years** (if student-athlete is a **minor**, list only the name of the minor's parent/guardian).

➤ If you need additional space to complete a question, attach a separate sheet with your answers to this application.

| Student-Athlete Name (or parent/guardian for minor) | Sport | Last Known Team Name |
|--|-------|----------------------|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

13. **Employment History** - provide the past 5 years of employment (include self-employment, and any professional or occupational license, registration or certificate held during this time):

| Business/Occupation/Job Title | Employer Name | Years of Employment | License/Certification/Registration (If applicable) |
|-------------------------------|---------------|---------------------|---|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

14. A. **Current Business/Employer** - complete the following table for each of the applicant's businesses or employers

| Name of Business/Employer | Mailing Address | Telephone Number | Form of Organization* | Nature of Business |
|---------------------------|-----------------|------------------|-----------------------|--------------------|
| | | | | |
| | | | | |
| | | | | |

* For example: sole proprietorship, general partnership, solely owned LLC, corporation, limited partnership, limited liability company, etc. All businesses in Virginia must be registered with the State Corporation Commission, including all out-of-state businesses. For additional information, contact the SCC at www.scc.virginia.gov.

B. For every business and employer named above, **list each person** that:

1. Is a partner, member, officer, manager, associate, or profit sharer of the Athlete Agent's business (if it is not a corporation)
2. Directly or indirectly holds an equity interest of five percent or greater of the Athlete Agent's business (if it is not a corporation)
3. Is an officer or director of a corporation employing the Athlete Agent
4. Is a shareholder having an interest of five percent or greater in the corporation

| Individual's Full Legal Name | Title | Address | Social Security No. or VA DMV Control No.* |
|------------------------------|-------|---------|---|
| | | | |
| | | | |
| | | | |
| | | | |

15. List all social media accounts with which you or your business or employer is affiliated:

16. Have you or anyone listed under question 14.B. ever been subject to a **disciplinary action** taken by any (including Virginia) local, state, or national regulatory?

No ☐

Yes ☐ If yes, complete the [Disciplinary Action Reporting Form](#).

17. Have you or anyone listed under question 14.B. ever been refused or **denied** a professional, occupational or business license, certification, or registration by any (including Virginia) local, state or national regulatory body?

No ☐

Yes ☐ If yes, complete the [Denial of Licensure Reporting Form](#).

18. A. Have you or anyone listed under question 14.B. ever been convicted or found guilty, regardless of the manner of adjudication, in any jurisdiction of the United States of any **felony**? *Any plea of nolo contendere shall be considered a conviction.*

No ☐

Yes ☐ If yes, complete the [Criminal Conviction Reporting Form](#).

B. Have you or anyone listed under question 14.B. ever been convicted or found guilty, regardless of the manner of adjudication, in any jurisdiction of the United States of any **misdemeanor involving moral turpitude**? *Any plea of nolo contendere shall be considered a conviction.*

No ☐

Yes ☐ If yes, complete the [Criminal Conviction Reporting Form](#).

19. Have you or anyone listed under question 14.B. ever had any **outstanding/past-due debts** (including child support arrearage); judgments; liens; past due 'unpaid' claims or suits; outstanding tax obligations; defaults on bonds; or pending/past bankruptcies?

No ☐

Yes ☐ If yes, complete the [Adverse Financial History Reporting Form](#)

20. Have you or anyone listed under question 14.B. ever been a defendant or respondent in a **civil proceeding**, including one seeking an adjudication of legal incompetence within the last 15 years?

No ☐

Yes ☐ If yes, provide the date and a full explanation of each proceeding:

21. Have you or anyone listed under question 14.B. ever had any administrative or judicial determination made against them for **false, misleading, deceptive, or fraudulent representation**?

No ☐

Yes ☐ If yes, provide a certified copy of the determination entered by the court or administrative agency with lawful authority to issue such determination.

22. Have you or anyone listed under question 14.B. ever engaged in **conduct** resulting in the imposition of a sanction, suspension, or declaration of ineligibility to participate in an interscholastic or intercollegiate athletic event of a student-athlete or a sanction on an educational institution?

No ☐

Yes ☐ If yes, provide a full description of the instance and attach any related documentation.

23. A. List every state or territory of the United States where you **have ever applied** to be registered as an Athlete Agent that is not already named in question 10.A.

| State/Jurisdiction | Date of Application | State/Jurisdiction | Date of Application |
|--------------------|---------------------|--------------------|---------------------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

- B. Describe the **status of any application** by you or anyone listed under question #14.B. for a state or federal business, professional, or occupational license **other than as an Athlete Agent** (including any denial, refusal to renew, suspension, withdrawal, termination, reprimand, or censure related to the license).

24. A. List every state or territory of the United States where you are certified or registered by a **professional league or players association**.

| League or Association Name | Initial Certification/Registration Date | Expiration Date of Certification/Registration |
|----------------------------|---|---|
| | | |
| | | |
| | | |

- B. Have you ever been **refused or denied** a certification or registration by a professional league or players association?

No ☐

Yes ☐ If yes, attach any related documentation.

- C. Have you ever been subject to reprimand, censure, or other disciplinary action by a professional league or players association related to a certification or registration?

No ☐

Yes ☐ If yes, provide a description of the disciplinary action and attach any related documentation.

25. By signing this application, I certify the following statements:

- I am aware that submitting false information or omitting pertinent or material information in connection with this application will delay processing and may lead to license revocation or denial of license.
- I will notify the Department of any changes to the information provided in this application prior to receiving the requested license, certification, or registration including, but not limited to any disciplinary action or conviction of a felony or misdemeanor (in any jurisdiction).
- I authorize the Department to verify information concerning me or any statement in this application from any person, or any source the department may contact. I also agree to present any credentials or documents required or requested by the Department.
- I authorize any federal, state or local government agency, current or former employer, or other individual or business to release information which may be required for a background investigation.
- I have read, understand and complied with all the laws of Virginia related to this profession under the provisions of Title 54.1, Chapter 5.2, Athlete Agents; of the *Code of Virginia*.
- **I declare under penalty of perjury that the foregoing, including any attachment(s), is true and correct.**

Signature _____ Date _____

(Question #10.A continues on the following page.)

Photocopy this sheet if additional space is needed.

Continued from page 2 -

Complete the following table only if additional space is needed.

10. A. Do you hold a **current Athlete Agent** license, certification or registration issued by any state or territory of the United States?
- If no, do **not** complete this section.
- ***If yes, continue to complete the following table*** for each current license, certification or registration and provide a Certificate of Registration/Letter of Good Standing prepared by the state board or regulatory body♦:

[illegible]

◆ *Certificate of Registration/Letter of Good Standing, prepared by the state board or regulatory body must include: 1) the license/certification/registration **number**; 2) the **initial date** of licensure; and 3) the **expiration date** of the license.*